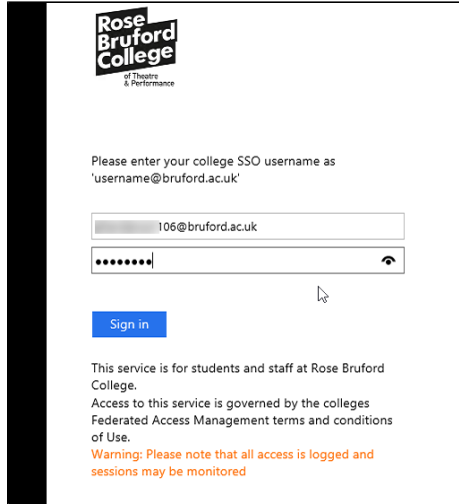


Expired/changing passwords at login when off-campus

When using a college password that has expired or needs changing off-campus you will automatically be prompted during the login process to the college service you are trying to access or you can use SSPR

At the start of the normal login process - after you click on the link from the portal page, you enter your college UPN/username and existing/temporary password



Rose Bruford College
of Theatre & Performance

Please enter your college SSO username as 'username@bruford.ac.uk'

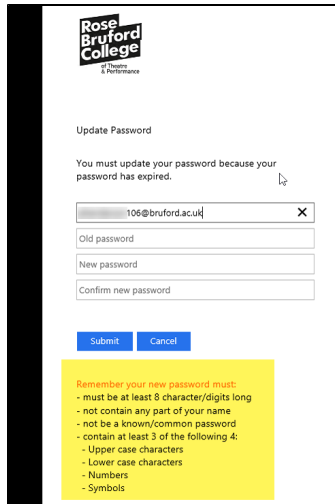
106@bruford.ac.uk

.....

Sign in

This service is for students and staff at Rose Bruford College.
Access to this service is governed by the colleges Federated Access Management terms and conditions of Use.
Warning: Please note that all access is logged and sessions may be monitored

If the password has expired or needs changing you will be taken to the following page:



Rose Bruford College
of Theatre & Performance

Update Password

You must update your password because your password has expired.

106@bruford.ac.uk X

Old password

New password


Confirm new password

Submit Cancel

Remember your new password must:

- must be at least 8 character/digits long
- not contain any part of your name
- not be a known/common password
- contain at least 3 of the following 4:
 - Upper case characters
 - Lower case characters
 - Numbers
 - Symbols

Enter your existing password in the 'old password' box and then enter a new password in the boxes below - remember your new password must meet the college password complexity requirements (highlighted above)




Update Password

You must update your password because your password has expired.

Remember your new password must:

- must be at least 8 character/digits long
- not contain any part of your name
- not be a known/common password
- contain at least 3 of the following 4:
 - Upper case characters
 - Lower case characters
 - Numbers
 - Symbols

If your new password is accepted you will be taken back to the original login page




Please enter your college SSO username as 'username@bruford.ac.uk'

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Now enter your new password and login as normal



Please enter your college SSO username as 'username@bruford.ac.uk'

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If you have forgotten your password you can either use [SSPR](#) to reset it (if previously registered) or contact the colleges helpdesk